

# Kelsall PPG Meeting

## Thursday 19 November 2020

### held by conference call

## Minutes

**Present :** Caroline Stein (Chair), Alan Bottomley (Vice Chair), Michele Grant (Secretary), Dr Claire Baker, Julie Johnson, Jen Bottomley, Arthur Wycherley, Nick Kuszniir, Fiona Smith, Alan and Ann Parsons, Rena Gardner, Monica Howarth

#### **Apologies**

None

#### **Minutes of the last meeting**

Agreed.

#### **Matters Arising from the Minutes**

None not covered on the agenda

#### **Chair's report**

Caroline thanked doctors and staff for keeping on going during the Covid outbreak at the surgery. She reported back on the Rural Alliance Meeting at which Covid coping, flu clinics, unsafe discharges and social prescribing champions had been discussed. We have a social prescribing champion in the Kelsall Medical practice and the Rural Alliance is about to recruit a second link worker.

Caroline noted that 12 January is the next deadline for KADRAS and it is proposed the PPG provide some photos and headlines about progress on the Wellbeing Hub.

Caroline reported that Trafford Housing is making its final payment to the Wellbeing Hub.

#### **Update on the Medical Centre**

Claire thanked the PPG for their support and back up and role as a sounding board. Specifically, she thanked the PPG help in the organisation for 1,700 flu vaccines. The surgery worked hard on chasing non-replies to the call for vaccines but this resulted in some people getting multiple calls because they had received the vaccine elsewhere. Overall, the surgery is well ahead with its vaccination programme.

There are now detailed room designs for the new surgery building including lighting. Of note is the extended hours and access which will be available to the surgery enabling doctors to set hours, e.g. offering smear tests on a Saturday. The design of the new surgery can also offer safe space.

There is informal confirmation that Dr Adey & Dancy's practice in Tarporley will come in with Kelsall to provide a surgery to their Kelsall patients in the village.

Alan also reported that he had received an update on the site from Joe at Castlemead. At the time of the meeting, the rear access to the site off Flat Lane had been closed by Cheshire West & Chester (CWAC). Therefore, it has been difficult for the developers to access their site to progress work on the surgery and the site has been closed and locked. It was noted that there had been vociferous complaints about the site development early on from some people living in the immediate vicinity.

**Action :** Claire to contact Joe to see whether anything can be done to change the site position.

### **Wellbeing Hub**

At the time of the meeting the trustees are still in communications with MIND about a potential partnership for the management of the Hub.

### **Fundraising**

Gift Aid is now in place and the process has been tested. It is relatively straightforward.

£3000 worth of Bonds have been converted from a loan into a donation and transferred to Gift Aid with agreement of the bondholders. These monies have been transferred from the Bond bank account to the Hub bank account. There remains £70,000 in the Bond bank account. Some Bond holders have been contacted by phone to establish their interest in translating their Bonds to a donation and at the same time the tile initiative has been mentioned. It was noted that a close audit trail is being kept on all bond to donation transfers.

The Wellbeing Hub has been one of the Kelsall Coop charities and during 2020 has raised £2,431.89 and the Coop has selected the Hub again as one of the charities for 2021. There was a photo opportunity cheque handover at the Coop. This will be covered in KADRAS.

The bookstand in the Kelsall Coop was made free during Covid, though the box continued to receive donations. A total of £3000 has been raised by the book stand in 2020.

The PPG gave Emma at the Coop a big thank you in recognition of her personal commitment to sorting and sanitizing books and leading on the bookstall.

### **Flu Campaign**

The doctors thanked Alan and Jen for sorting the rota and ensuring it was safe and professional.

At the time of the meeting the 50-65 flu campaign was dependent on the Covid vaccine and yet to be sorted nationally (a public announcement about the flu campaign was made the day following the PPG meeting).

The PPG offered their services to support the surgery with Covid vaccine organisation when required. It will be a difficult time to deliver the vaccine during the January and February months because of other calls on surgeries at that time of year.

Nick formerly gave a thank you to the surgery for their scheduling, timing and safety of the flu campaign.

### **Any Other Business**

None

**Date of next meetings**

**Next Meeting : Thursday 21 January at 5.30 p.m.** via Microsoft Teams. Any apologies to the Secretary, Michele Elvin. Date of **following meeting is 18 March 2021.**

There being no other business the meeting closed at 18.10